

**Government of West Bengal  
Environment Department  
Pranisampad Bhavan, 5<sup>th</sup> Floor, LB-2, Sector-III,  
Salt Lake, Kolkata-700 106**

No. 2028/EN/O-27/2024

Dated: 21.10.2024

**TENDER NOTICE**

Quotations are invited from the bonafied printers for printing a book named "Environment Department: At A Glance" of Environment Department, West Bengal under the following terms and conditions:

1. The printers shall have printing credentials of documentary books and preference will be given to those having credential for Government works.
2. The bidders shall have valid trade license and other related documents.
3. The project cost is Rs. 99,999.00 (Ninety Nine Thousand Nine Hundred Ninety Nine) only.
4. Quoted cost shall be piece rated for printing either by offset machine or by POD format.
5. The book shall be printed in good quality of art paper.
6. A size of the book will be 8" by 9".
7. Books will have jacket cover.
8. The pages will be coloured and all photos shall be printed with colours. Picture quality should be improvised.
9. Cover design shall be made by designer of the printer in consultation with this Department.
10. The manuscript has presently 67 pages in 11 font, A4 paper size.
11. The selected printer shall have to page make up and layout from the provided soft copy of the manuscript.
12. For obtaining ISBN, the selected printer will extend necessary support to this Department.
13. From the date of issuance of work order the work by the Department, it shall be completed within one month.
14. Quotations can be submitted up to 2 P.M. on 29/10/2024 to the Deputy Secretary of this Department.
15. Sealed envelope containing the quotations will be opened on 29/10/2024 at 3.30 P.M. in presence of the vendors.

Sd/-

Senior Special Secretary  
Environment Department

Memo. No. 2028/1(8)/EN/O-27/2024

Dated: 21.10.2024

Copy forwarded for taking necessary action:

1. The Director, Institute of Environmental Studies and Wetland Management
2. Member Secretary, West Bengal Biodiversity Board
3. Chief Technical Officer, East Kolkata Wetland Management Authority
4. Senior Personal Manager, West Bengal Pollution Control Board
5. Deputy Secretary, Environment Department
- ✓ 6. Environment Officer, Environment Department for uploading the tender to the Departmental Website.
7. Personal Secretary to Principal Secretary, Environment Department.
8. Notice Board.

Senior Special Secretary  
to the Govt. of West Bengal